

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 14, 2020

To: Nury Martinez, Council President  
City Council

Paul Krekorian, Chair  
Budget and Finance Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer  
Office of the City Administrative Officer

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY, JULY 10, 2020**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled "COVID-19 Emergency Response" in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, an additional appropriation of \$50.0 million was transferred under Mayoral authority from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million.

On April 30, 2020, an additional \$75.0 million was transferred to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs. The transfer was approved under Mayoral authority and subsequently approved by Council on May 5, 2020 (C.F. 20-0530). In accordance with Council action, \$25.0 million of the \$75.0 million transfer will be dedicated to enhancements to the Senior Meals Delivery Program. The total appropriation is now \$145.0 million.

The table on the next page provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending July 10, 2020. This status report includes changes to the breakdown of approved expenditures according to category. Approved transfers for expenditures are categorized under either General Citywide Response or the Senior Meals Program. Funding requests for Senior Meals are funded by the \$25.0 million allocation in accordance with Council direction, while all other requests will be funded by the remaining \$120.0 million of the \$145.0 million total appropriation.

Requesting Department	Purpose	Approval Date	Amount
<b>General Citywide Response</b>			
General Services	Testing kits for the week of July 6 and test data management services	7/6/20	\$ 1,303,000
Personnel	Gap staffing for emergency homeless shelters renewal	7/10/20	\$ 156,000
Recreation and Parks	Custodial services and maintenance for mobile homeless shelter trailers	7/8/20	\$ 2,049,653
<b>Total Approved (Week Ending July 10, 2020)</b>			<b>\$ 3,508,653</b>
<b>Previous Transfers (March 31 – July 3, 2020)</b>			<b>\$ 126,485,328</b>
<b>Total Funding Approved</b>			<b>\$ 129,993,981</b>
<b>Total Account Funding</b>			<b>\$ 145,000,000</b>
<b>Less: Senior Meals Delivery Program Remaining Allocation</b>			<b>\$ (13,194,341)</b>
<b>Less: Total Funding Approved</b>			<b>\$ (129,993,981)</b>
<b>Remaining Balance</b>			<b>\$ \$1,811,678</b>

Should you require any additional information, please contact Samantha Jew at (213) 473-7581 or [samantha.jew@lacity.org](mailto:samantha.jew@lacity.org).

cc: The City Council  
Office of the Mayor  
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